

Maintenance Position Posting

The Friends of Schumacher Farm Park is hiring a part time maintenance worker to maintain the buildings and grounds. We are a Dane County historical park. The Friends group holds workshops and various educational events and is in charge of maintaining the buildings and some of the grounds. Hours vary with the seasons and are flexible but average around 10 per week. Periods during the Spring, Summer and Fall may require upwards of 25 hours per week. Occasional weekend and evening work is required in support of rentals and special events, clearing snow, etc.

Our maintenance position enjoys a variety of tasks. The hourly wage is \$16.00

Responsibilities

- Maintain equipment and perform minor building repairs
- Maintain the grounds, landscaping, outbuilding and parking areas in a clean, neat, safe, and attractive manner
- Clean and setup rental spaces in preparation for rental events
- Order materials and supplies
- Assist with events and public days
- Serve as an ambassador for the park (support and thank volunteers, promote park use, greet and assist park visitors)
- Attend Maintenance Committee meetings and report necessary work to repair equipment and buildings. Follow work schedule as directed by the Maintenance Committee Chair and Park Administrator.

Qualifications

- Need to lift 40-50 lbs., walk considerable distances, climb stairs
- Some carpentry and mechanical skills for minor repairs to buildings and equipment
- Ability to self-organize and work without close supervision. See tasks through to completion in a timely manner

We are an Equal Opportunity Employer.