



## **Schumacher Farm Park Rental Policies**

### **Alcohol use on Premises:**

#### **Service on your own:**

1. Renters are allowed to serve alcoholic beverages to their guests without additional permits as long as these guidelines are followed:
  - a. The event must be a private, invitation only event. No public access is allowed.
  - b. All alcoholic beverages must be provided free of charge to the guests. No cash bars are permitted.
  - c. The renter accepts sole, complete and total responsibility for the service of alcohol as well as any issues and/or damages that result.
  - d. No alcohol shall be provided to any person under the 21 years of age. The renter is responsible for prohibiting and preventing under-age drinking.

#### **Service with a pre-approved Beverage Vendor:**

2. Renters may contract with a pre-approved beverage vendor who is currently qualified and licensed to serve the event. Guidelines are:
  - a. The Park Administrator has a list of current pre-approved vendors. Others may be added upon request and verification of their qualifications.
  - b. Arrangements with the vendor shall be made directly by the renter, including payment for all services and products.
  - c. A cash bar is not allowed.

### **Catering**

1. Cooked food must be prepared off site by the renter, caterer, or other entity, and brought to Park for serving event participants using food handling techniques which assure safety.
2. Caterers shall be contracted for and paid directly by the renter. There is no catering fee charged by the Park.
3. A food preparation area is available in the Center for Rural History with potable water, a refrigerator and a microwave.
4. All service ware, dishes, and flatware must be furnished by renter or caterer.
5. Heating/holding hot food or beverages must be furnished by renter or caterer. With the exception of the refrigerator, any equipment for freezing/chilling/holding cold food or beverages must be provided by the renter or caterer.
6. A Food Liability Waiver must be signed by the renter.

### **General Policies:**

1. **Equity and Inclusion:** Friends of Schumacher Farm, Inc. and Schumacher Farm Park believe that everyone deserves to live in a community with healthy land and water resources as well as with access to the parks, trails, and other natural resources in the county. To help achieve this vision, the Friends and Park are committed to:

- equity, diversity, and inclusion by ensuring all people are given the same opportunities for programs, services, and employment regardless of age, race, gender or gender identity, national origin, ethnicity, culture, religion, sexual orientation, political affiliation, place of residence, veteran status, physical ability, cognitive capacity, socioeconomic status, or family or marital status;
- developing and supporting a culture that values and advances equity, diversity and inclusion throughout its programs and employment practices;
- learning from underserved or under-represented communities to identify and take appropriate steps towards fully realizing equity, diversity, and inclusion goals.

2. **Smoking** is prohibited by law inside any Schumacher building.
3. **Firearms** are prohibited in the park
4. **Fires** may be built in approved fire pits safely located away from buildings. Only votive candles may be used in buildings.
5. **Hours** - The grounds of Schumacher Farm Park are generally closed at sunset, thus group activities must be limited to the rented building(s) and its immediate environs unless express prior approval is given by the Park Administrator.
6. **Restrooms** in the Center for Rural History are open from 8:00 am to 5:00 pm daily, and for special events. The public has access to them whenever they are open, even during a private function.
7. **Decorations** placed in the rental facility must be removable without any evidence of their placement. Therefore, staples, nails, duct tape, packaging tape, “scotch” tape may not be used to affix decorations without express consent of the Park Administrator.
8. **Canopy / Tents** may be placed on the renter property close to the facility rented at a location approved by the Park Administrator. Related canopy or tent costs, erection and removal are paid by the renter.
9. **Respect for people and property** – this park is used at will by the public dawn to dusk. Renters have exclusive rights to the portions of the facility they are renting, and priority rights to the grounds surrounding the rented facility. However, occasionally, other users of the park may unknowingly enter the rented property. At such time, the renter should respectfully inform the person(s) that the area of the Park is currently rented to a private party – but that they are welcome to use the remainder of the Park. If issues arise, please contact the Park Administrator or other emergency contact person assigned to your group.

Park property is offered for your use in good faith that you will respect and protect it from abuse. Thank you for doing so.

10. **Articles left behind** – Schumacher is not responsible for any article stolen or left behind after the event, and will appropriately dispose of such articles in its sole judgement.

**11. Cancellation of facility booking:**

If a hold is placed on a facility without subsequently booking the facility, the hold fee is not refunded.

If the facility is booked (reserved), but later cancelled, fees are refunded according to the following table.

- 80% refunded – if cancellation notice is given more than 120 days before the event.
- 50% refunded – if cancellation notice is given between 120 and 30 days before the event.
- Not refunded – if cancellation is given less than 30 days before the event.