

Schumacher Farm Park Facility Rental Application/Contract



Renter Contact Information

First Name

Last Name

Group Name

Street Address

City

State

Zip Code

Phone Number

Alt. Phone Number

Email Address

Rental Details

Facility Rented (put an X by one or both):

___ Center for Rural History ___ Historic Farmyard

Event Description (e.g. wedding, reunion, workshop, etc.)

Event Date

Event Start Time

Event End Time

Event Information

Expected attendance _____

Will alcohol be served? (Yes/No) _____

Will a caterer be used? (Yes/No) _____

If yes, which caterer (if known) _____

Will outside canopy tents be used? (Yes/No) _____

Will AV equipment be used? (Yes/No) _____

If yes, put an X by the equipment needed:

___ Audio ___ Projector & screen ___ Microphone

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Payment Information

Rental dates/day of week: _____
Dates (e.g. 01/01/2020) Day of week (e.g. Saturday)

Length of rental: ____ Hourly ____ Half day ____ Full day ____ Weekend

If hourly, write in number of hours: _____

Equipment rented: ____ Projector & screen (\$40) ____ Microphone (\$20)
____ Additional tables and chairs (\$40) ____ Gas grill (\$30)

Amount due for rental fee: _____

Refundable deposit for CRH: _____

Additional fees (total): _____

Total rental fees: _____

50% deposit due: _____ Received on: _____
(Date)

50% balance due on: _____
(Date: 30 days prior to event)

Signatures

Renter Name (printed)

Renter Signature

Date

Park Staff Name (printed)

Park Staff Signature

Date

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Terms and Conditions

General Liability Waiver:

The renter is liable for any damage to buildings, facilities, equipment, and grounds which occur during, or as a result of, their event. It is understood and agreed that a \$200 damage deposit (collected for Center for Rural History facility rentals) may be insufficient to cover all damages, and that the renter’s liability for such damages is not limited by the \$200 damage deposit.

Whereas Schumacher Farm Park has taken all prudent precautions to provide a safe facility and environment, it cannot be held responsible for accidents that occur through facility and property use. The facilities are owned by Dane County Parks, and are protected from suit from normal use of park property.

Performance of the rental agreement is subject to acts of God, government authority, disaster, strikes, civil disorder, or other emergencies – any of which make it illegal or impossible to provide the facilities or service for the event. The rental agreement may be terminated without liability for any such reason by written notice to the renter. The renter shall hold Schumacher Farm Park and its directors and employees harmless against all claims as a result of rental cancellation under the circumstances described above.

Renter initial: _____

Food Liability Waiver:

If the food for the event will be provided by a person or organization other than the Friends of Schumacher Farm or Schumacher Farm Park, it is the responsibility of the renter and the renter’s food and beverage provider to use safe food handling practices at all times during and after preparation, transportation, storage, and serving.

The renter agrees to accept full legal responsibility to use safe food handling practices at this event and protects the Friends of Schumacher Farm, its Board of Directors and staff, and the Dane County Parks system, its agents, or representatives from any liability related to event safe food handling practices that cause illness or other damages.

Renter initial: _____

The following assertions are made by the renter:

- I understand that Schumacher Farm Park is a Dane County Park, that I have read and will comply with the [Schumacher Farm Park Rental Policies](#) and that the group I represent will comply with Park rules - especially in regard to firearms, fires, smoking, and respect for people and property.
- I will report any observed damage to the premises to the Park Administrator immediately after the event.

Renter Signature

Date